



JOB DESCRIPTION

About us

Children Today is a company in Long Beach, CA 90806. We are rewarding, collaborative and engaging.

Our work environment includes:

- Relaxed atmosphere
- Safe work environment
- Casual work attire

Job Title: Janitor/Housekeeper (Non-Exempt)

Job Summary:

Under the direct supervision of the Program Director, the Janitor/Housekeeper will be primarily responsible for the overall cleanliness of the common areas, such as the lobby and classrooms, in a licensed center-based childcare facility.

Job Responsibilities:

- Clean common areas (lobby, restrooms)
- Maintain classroom and staff laundry.
- Maintain, inventory and organize cleaning supplies provided by employer.
- Operate cleaning equipment, such vacuums, washing machine, dryer.
- Some dishes and basic classroom cleaning, such mopping of floors, cleaning shelves, and sanitizing of toys.
- Maintains a professional attitude and a sense of ethical responsibility at all times.
- Assist Cook in prepping meals, cooking, and clean up, as needed.

* Participate in staff development activities as needed.

- Performs other duties as needed and assigned.

Requirements:

- Strong interpersonal and professional skills.
- Ability to maintain confidentiality and discretion.
- Ability to communicate effectively with staff.
- Regular attendance and punctuality are essential.
- Must be willing to submit to Criminal Background Check.
- Must be willing to submit immunization records and health screening.
- Be fully vaccinated against COVID-19 within 60 days of hire.

Qualifications:

- Previous experience janitorial/housekeeping services in office or school setting.

Time Commitment:

40 hours a week. Monday-Friday between the hours of 10am -7 pm preferred

Compensation and Benefits:

\$15-17 per hour

Job Type: Full-time

Pay: \$15.00 - \$17.00 per hour

Benefits:

- 401(k) matching
- Dental insurance
- Health insurance
- Paid time off
- Vision insurance

Schedule:

- 8 hour shift
- Day shift
- Monday to Friday

COVID-19 considerations:

All staff and children over 2 are required to wear masks. Additional cleaning measures are in place. Limited visitors on site.

Ability to commute/relocate:

- Long Beach, CA 90806: Reliably commute or planning to relocate before starting work (Required)

Education:

- High school or equivalent (Preferred)

Experience:

- Custodial Experience: 1 year (Required)

Work Location: One location